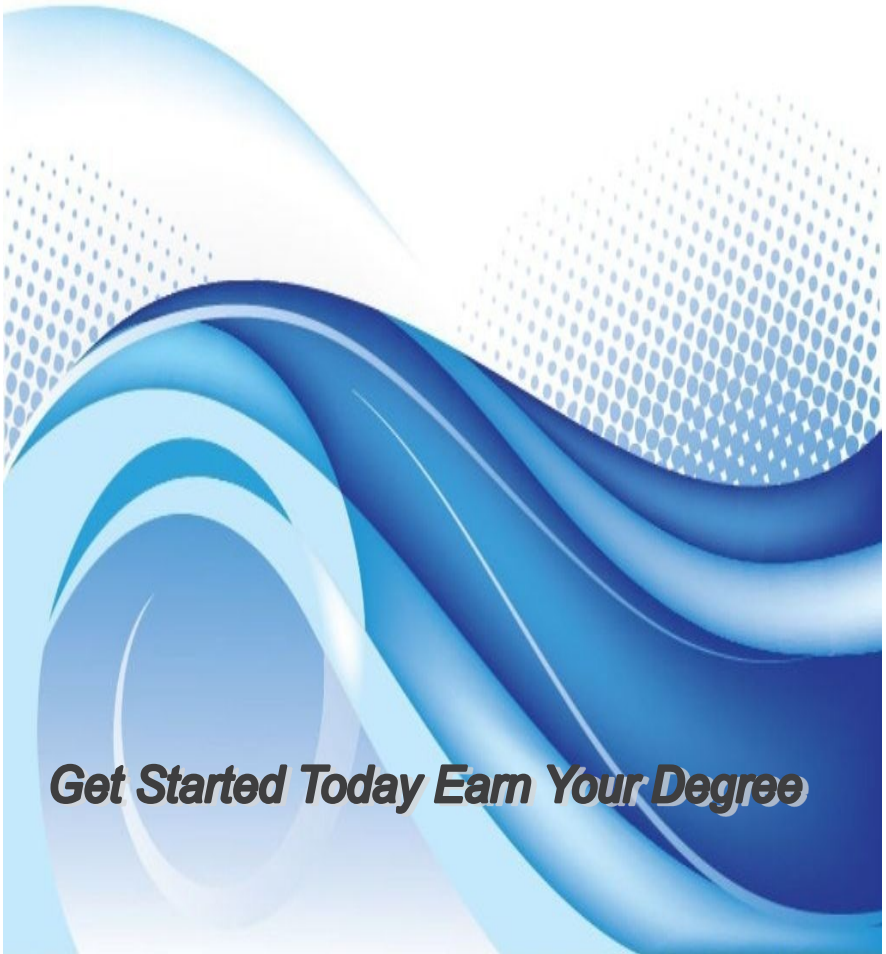




BETHANY

Divinity College And Seminary



Get Started Today Earn Your Degree



Mailing Address

**P. O. Box 1944
Dothan, Alabama 36302**

Campus Location

**1785 East Main Street, Suite 2
Dothan, Alabama 36301**

**Ph. 334-793-3189 • Fax 334-793-4344
E-Mail: bethanydcs@bethanybc.edu
Website : www.bethanybc.edu**

Office Hours

**Monday - Thursday
8:00 am / 4:00 pm CST**

**Friday
8:00 am / 1:00 pm CST**

**Saturday and Sunday
Closed**



TABLE OF CONTENTS

Academic Calendar	05
A Message From The President	06
Doctrinal Statement	07
Bethany's Credence	08
Academics Statement	10
General Enrollment Procedure	11
Academic Information	14
On-Site Training	16
Bethany On-Line	17
Academic Programs	23
Bethany Alumni Association	28-29
Accreditation Status and Certification	30
The Canadian Connection	32-33
The Albany Connection	34-35
The Korean Connection	36-37
The Indiana Connection	38
College Division	39
Seminary Division	57
History of Bethany	84
Course Description	85
Bethany's Home Missions Outreach	119
Administration	120
Testimonials	129-129
Our Heritage	131-132
Index	132



CALENDAR OF EVENTS

Spring Semester

2023

Dec. 01 - Jan. 18	Registration for On-Site Classes Begin
Jan. 01	Observe New Year - College Closed
Jan. 09	Virtual Classroom - Begins
Jan. 30	Virtual Classroom - Drop / Add
Feb. 27	Virtual Classroom - Mid-Term
Mar. 20-24	Virtual Classroom - Spring Break
Apr. 01	Intent to Graduate / Form Into Office
May 01	All Work Completed and Turned In For Graduation
May 01	Virtual Classroom - Final Exam
May 25	Graduation - Baccalaureate Service
May 25	GRADUATION DAY
May 29	Observe Memorial Day / College Closed
Jul. 04	Observe July Fourth / College Closed

2024

Dec.01 - Jan.	
Jan. 01	
Jan. 08	
Jan. 29	
Feb. 26	
Mar. 25-29	
Apr. 01	
May 01	
Apr. 29	
May 30	
May 30	
May 30	
Jul. 03-04	

CONTACT THE OFFICE FOR SUMMER CLASSES

Fall Semester

2023

Jul. 01 - Aug. 16	Registration for On-Site Classes Begin
Sept. 04	Observe Labor Day - College Closed
Sept. 11	Virtual Classroom - Begins
Oct. 02	Virtual Classroom - Drop and Add
Oct. 16	Virtual Classroom - Mid-Term
Nov. 10	Observe Veterans Day - College Closed
Nov. 22-26	Virtual Classroom - Thanksgiving Break
Nov. 25-26	Observe Thanksgiving - College Closed
Dec. 11	Virtual Classroom - Final Exam
Dec. 22-31	Observe Christmas Week / College Closed

2024

Jul. 01 - Aug 15	
Sept. 02	
Aug. 12	
Sept. 02	
Oct. 07	
Nov. 11	
Nov. 25-29	
Nov. 28-29	
Dec. 02	
Dec. 23-31	

Welcome To Bethany

Thank you for considering Bethany Divinity College and Seminary to further your Christian Education! We believe Bethany has much to offer as you prepare to serve God in whatever field He has called you; Through Bethany, you can do this without having to give up your job or position with your church, or moving to a distant city! As you consider options for this phase of your educational journey, there are questions you must ask yourself:



- What is my purpose in life?
- Where will I find my place in God's plan?
- What is God calling me to do?

If you are serious about finding the answers to these and similar questions, Bethany has counselors who will work with you to help you find the answers. We believe God has a unique plan and purpose for each student and Bethany is committed to teaching our students from a Biblical worldview to fulfill that plan and purpose in the place where God has called you to serve.

Bethany provides a comprehensive external study program in the areas of Bible, Christian Education, Christian Counseling, Pastoral Ministry, Missions and Theology. On-site courses, seminars and workshops are also provided. Through the programs offered, degrees at all levels can be earned. As you examine this catalog you will see the programs of study and the requirements for each. You will see not only the excellence of academics and the qualifications of faculty, but also the emphasis on spiritual formation offered at Bethany.

As you look for the ideal institution to help you fulfill your role in God's plan, you will find two key elements here at Bethany. First, we teach every course from a Biblical perspective. Nothing is based on denomination, tradition, or anything else except the Word of God. Second, you will become part of a community that will love and support you – from the faculty and staff to the beginning student. This begins the day you enter and continues for the rest of your life. We want God's best for you in every way.

If you are considering an education in an effort to prepare for the ministry or other Christian service it is my desire, as President of Bethany, that you will consider enrolling with Bethany. Please call or e-mail us if you have any questions about Bethany Divinity College and Seminary. We are here to serve you.

Sincerely,

Dr. Samuel V. Shuemaker

Dr. Samuel V. Shuemaker, President

Bethany's Doctrinal Statement

Scripture

We believe the Scriptures of the Old and New Testaments are the verbally inspired Word of God, inerrant in the original writings, and that they are the supreme and final authority for faith and practice, The Authorized Version (King James) of the Bible, is used exclusively in our classroom. (*Ex. 4:10-15; II Tim. 3:16; Heb. 4:13; II Peter 1:20-21*)

Trinity

We believe in one God, eternally existing in three persons, Father, Son and Holy Spirit. We believe that Jesus Christ was conceived by the Holy Spirit and born of the Virgin Mary and is true God and true man. (*Gen.1:26; Deut. 6:4; Matt. 3:16-17; II Cor. 13:14; Matt. 1:18; Luke 1:35; John 1:14*)

Sinful Man

We believe that man was created in the image of God, but that he sinned and thereby incurred both physical and spiritual death. (*Gen. 3:15, 6: 5; Psa. 14: Rom. 3:10-23*)

Creation

We believe that all things were created by God and that man is the result of a direct creative act of God and not the product of an evolutionary process from lower life forms. (*Gen. 1:1-2:3; John 1:3;Heb.11:3*)

Justification

We believe that the Lord Jesus Christ died for our sins according to the Scriptures as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the ground of His shed blood. We believe in the resurrection of the body of our Lord, His ascension into heaven, and His present life there as our High Priest and Advocate. (*Rom. 3:20-24, 5:1-11; Gal. 2:16, 3:26; I John 3:2*)

Return Of Christ

We believe in the personal, pre-millennial and imminent return of the Lord and Savior Jesus Christ. We believe in the bodily resurrection of the just and the unjust, the everlasting bliss of the saved and the everlasting conscious suffering of the lost. (*II Thes. 4:13-18; Matt. 25:31-47; Psa. 96:13; Acts 17:31; Rev. 20:15*)

Mission

Bethany, as a conservative and evangelical religious institution adheres to the historical and orthodox doctrines of the Christian faith, and strives to apply that adherence appropriately in the context of the trans-denominational nature of the student body. (*Matt. 28:18-20; Mark 16:15; Acts 1:8*)

Bethany's Credence

(Perspective, Purpose and Objectives, Mission, Philosophy, Equal Opportunity)

Bethany's Perspective

Bethany is cognizant of the high cost of the traditional classroom approach to teaching, and the difficulties so many students have in attending regular college classes. Although Bethany offers a traditional on-site program of study on Monday and Thursday nights, its main objective is to provide a quality non-traditional education in ministry. This program was designed for those in the Christian community who find the on-campus approach impractical. Often it is not realistic to uproot the entire family, leave a current job, or resign a church or employment to attend college.

Because of the need for a non-traditional methodology of ministry training, Bethany developed a high quality, self-motivating and self-disciplining curriculum for the off-campus approach. The courses consist of conservative Bible teaching through textbooks, research, assignments and deductive reasoning.

To have an effective external program of study, it is necessary to have contact with the students. This is accomplished by requiring each student to maintain contact with the college every ninety (90) days. This gives an opportunity to report on progress, answer questions, and discuss future goals.

Although there is much debate over the validity, methodology, and credibility of external studies, like other institutions, Bethany stands firm on this approach. This institution believes that the non-traditional approach offers one ingredient that is often missing in many traditional schools - self-discipline. With the proper tools and guidance, off-campus programs are as valid and credible as any other method of study.

Bethany's Purpose and Objectives

Bethany Divinity College and Seminary, as a religious institution of higher learning, purposes to glorify God through enabling its students to be men and women of character, to seek personal and spiritual fulfillment and to commit to Christian service in the Church and in society.

Bethany's objectives to achieve this purpose are:

- To offer undergraduate and graduate degrees in the appropriate fields to equip students for the ministries to which God has called them.
- To integrate the spiritual, academic, vocational, professional and pastoral aspects of ministry, so that graduates may contribute effectively to the furtherance of the Christian gospel.
- To orient, motivate and lead students to emotional health, Christian commitment and spiritual depth.
- To provide students with an understanding of the Bible as the basis of the Christian life and thought in keeping with the School's Doctrinal Statement.

- To encourage students' inquisitive and creative minds so that tools for critical analysis and continuing intellectual pursuits may develop to enhance ministry.
- To produce graduates who will be competent in their respective ministries to be good servants of Christ in the Church and in society.
- To help students know themselves under God through an increasing awareness of spiritual gifts and personal potential, to know other people by becoming sensitive to their needs, and to acquire the skills required in their particular area of ministry.

Bethany's Mission Statement

The mission of Bethany Divinity College and Seminary is to equip men and women for Christian service in the Church and in the world as pastors, missionaries, educators, theologians and counselors, through effective biblical studies leading to undergraduate and graduate degrees.

Bethany's Philosophy

The philosophy of Bethany Divinity College and Seminary is rooted in the Bible, which is the standard that undergirds the curriculum of this institution. Bethany believes that knowledge of the Word of God must be paramount in the education process for Christian workers. All students are encouraged to study to show themselves approved unto God, in accordance with II Timothy 2:15; to read the Word of God, in accordance with I Timothy 4:13; and to share the Word of God, as demonstrated in Acts 8:26-35.

Every attempt has been made to keep tuition at a minimum so as to offer a college and seminary education to as many as possible. The traditional classroom approach to teaching is expensive, and the difficulties so many students have in affording and attending regular college classes abound. While Bethany offers traditional on-site programs, the School specializes in a quality non-traditional education. This program was designed for those in the Christian community who find the on-campus approach impractical and unaffordable.

Bethany recognizes that God is the source of all knowledge. Therefore, its curriculum includes some general educational courses to help students obtain appropriate information and knowledge which is necessary for effective ministry. All of Bethany's educational and research programs are Christ-centered and reflect Biblical principles and non-humanistic interpretations.

Bethany recognizes the Holy Spirit as the ultimate teacher and the Bible as the supreme authority. A love for God's Word and a thorough knowledge of it are prerequisites for any effective ministry.

Equal Opportunities

Bethany admits qualified students who desire to receive training for service to the Church and the community without regard to race, color, handicap, sex, age, or national or ethnic origin. Bethany does not discriminate in administration of its policies, admissions policies, or scholarship programs.

Student Services

In an effort to assist Bethany's students Bethany offers the following:

- A computer on-line service to students desiring to forward their lessons to the main campus for an evaluation grade is available. Fax service is also available.
- Professors are available to counsel with students during school hours, 8 AM to 4 PM, Central Standard Time. Students with questions may also use Bethany's e-mail address or fax.
- Main campus staff can provide the names and addresses of bookbinders for doctoral students who need binding services. Bethany will make available the resumes of student graduates, who may be seeking a pastorate or other Christian work, to inquiring Churches.
- Upon the request of the students, School staff will provide recommendations to inquiring Churches, Christian schools, and other agencies who may be seeking the services of our graduates.

ACADEMICS STATEMENTS **General Statements**

Bethany Divinity College and Seminary is a religious institution dedicated to educating pastors, missionaries, evangelists, Christian counselors and other Christian workers, providing them with opportunities to acquire the appropriate skills to carry on the work of their particular ministries. Therefore, all degrees issued by Bethany are exclusively religious and should not be confused with degrees issued by secular institutions of learning. Moreover, the programs of study offered by Bethany are not particularly intended to advance persons in the secular field of employment.

Students who plan to teach should be aware that Bethany assumes no responsibility for teacher certification, since requirements vary from state to state and country to country. However, programs offered by Bethany will be an important component in the preparation for teaching in a Christian School. Bethany is listed as having a Recognized College Program through ACSI and graduates completing the required course work may receive an Interim Certificate from this organization for two years while they validate their course work.

Students studying in Christian Counseling should likewise be aware that licensure regulations differ from state to state. Bethany's program in Christian Counseling provides an excellent background for students planning to be Christian Counselors.

GENERAL ENROLLMENT PROCEDURE

When To Enroll

Students may enroll in Bethany's Distant Learning Programs at any time. Those students desiring to attend courses, seminars, symposiums, and workshops offered on-site at any of the School's locations, must enroll in accordance with the Academic Calendars.

Admission and Registration

Applying students must give indication that they are Christians who feel that God has called them to Christian Service. They must have a high school diploma or its equivalent (foreign equivalent is acceptable) prior to entering the college division and a baccalaureate degree or its equivalent from Bethany or an acceptable college prior to entering the seminary division. All students must read, understand and generally agree with Bethany's Doctrinal Statement of Faith.

Persons desiring to enroll in either the college or seminary division of Bethany must make application to the Office of Admissions at Dothan. Canadian students should apply through the Canadian Office. Application forms may be obtained from the respective Administrative Offices. Applicants must submit a completed application along with bust photo (for identification purposes), appropriate fees, and student copies of transcripts, if available. *(It is the student's responsibility to contact schools previously attended requesting that official transcripts be sent directly to Bethany's respective Offices.)*

Important Notice

After an evaluation has been completed and returned to students for approval, the institution will consider the application active for six months. If prospective students do not enroll within that time limit, all records will be discarded. Should prospective students wish to enroll after that time, they will be required to submit a new application along with all documentation and fees.

Transfer Credit

Students who wish to transfer credits from previous academic work must submit official transcript within 90 days of enrollment. Bethany will accept copies of transcripts for preliminary evaluation during the admissions process. Courses in which the student received a "C" grade or higher will be considered for transfer if the content reasonably meets the requirements of the chosen program. At the seminary level, grades below "C", but part of an earned degree from another institution, will be evaluated on an individual basis.

Transfer Limits

Any advanced standing, whether it is transfer credits or credits received from a Portfolio Learning Assessment (*Life Experience*), shall in no instance preclude a minimum of 24-semester hours credit of study with Bethany.

SPECIAL ENROLLMENT

Students wishing to enroll in one course at a time will be required to pay the Application/Evaluation Fee as listed above. This fee will remain in effect until the student has completed a total of 30 semester hours. Students enrolled in one course at a time will be charged a \$5.00 Matriculation Fee per course plus a \$8.00 Academic Fee per course.

Tuition for students enrolled for one course at a time at the 100, 200, 300, and 400 course designations, are charged at the undergraduate level. Courses at the 500 designations are charged master's level tuition, while courses at the 600 and 700 designations are charged at the doctoral level.

IMPORTANT NOTICE

NOTICE #1: Special Enrollments

Special enrollments are required to pay all fees and tuition costs before course materials are sent. Special enrollments are subject to current tuition charges. Should there be an increase in the institution's tuition rates, the student's rate will also increase on future courses.

NOTICE # 2: Bethany Discriminate

Bethany does not discriminate based on race, color, nationality, and ethnic origin in administration of its educational policies or admission of students.

NOTICE # 3: Bethany ADA Statement

In keeping with the ADA requirements, Bethany is cognizant of students with special needs. Accordingly, the institution has physical facilities to accommodate the students. It also has a referral service for student with special counseling needs.

NOTICE # 4: Family Educational Rights and Privacy Act of 1974 (FERPA)

Bethany Divinity College and Seminary is in compliance with "The Family Educational Rights and Privacy Act of 1974". Hence, the Institution is committed to protecting the privacy of student's educational record and to provide students with an opportunity to have inaccurate or misleading information removed from their records.

FINAL CHECK LIST FOR ENROLLMENT

1) The applicant is encouraged to read the entire catalogue. Students will be required to sign a statement confirming their agreement to abide by the Institution's regulations and policies as well as certifying that they have read, understood, and generally agree to the doctrinal statements presented in the catalogue.

2) Applicants must complete all of the application for enrollment but NOT sign the FINAL APPROVAL on the last page. This is to be signed after the applicant has reviewed the evaluation assessment. Signatures in this section constitute acceptance of the program and only contractual financial agreement.

3) If an applicant desires to apply for life experience credits through the Portfolio Learning Assessment procedure, a special form for this purpose is available from the office and must be submitted with the completed application.

4) Applicants may submit student copies of transcripts for evaluation purposes. However, should an application be accepted for enrollment, the applicant is required to have each school previously attended submit official copies of transcripts directly to Bethany.

5) Applicants must include the \$50.00 Application/Evaluation Fee with the application forms. Failure to submit this amount will result in a non-evaluation of materials.

6) Applicants are required to submit a bust photo for identification purposes with the application form. Do not submit photos which include family members. This photo needs to be similar to those shown of Bethany's Staff in the catalogue.

AFTER THE EVALUATION

Applicants will be notified of the evaluation assessment and the application for enrollment will be returned. After reviewing the assessment, the applicant may contact the School with any questions and requests for appropriate adjustments or changes. When agreement is reached, the applicant is required to sign the FINAL APPROVAL section and resubmit the application with the down payment or balance in full, in accordance with the payment plan selected.

ACADEMIC INFORMATION

Portfolio

Bethany recognizes that a great deal of learning takes place outside the traditional classroom. Students who have gained substantial knowledge and skill in appropriate subject areas before attending Bethany, may apply for consideration of admission at an advanced standing. Such students are required to submit a Student Resume & Portfolio Guide. This form may be acquired from the Office of the Dean at the main Dothan campus, or for Canadians, through the Canadian Office.

Student Resume Portfolio Guide

Under the Student Resume & Portfolio program, an applicant may receive up to six semester hours credit at the undergraduate level. No credit is given towards graduate work under this program. The college will determine the number of credits given after reviewing an applicant's work history and previous college training. In no case will an applicant be issued a degree or diploma without having completed 24 credits through Bethany. There is a non-refundable \$35.00 fee for this evaluation.

Credit for Teaching, Pastoring, or Counseling

Students who are working toward a degree in Religious Education may receive credit for on-the-job teaching experience while attending Bethany. To be considered for this credit, students will have the principal or dean of the school where they are employed, submit an evaluation of their work to Bethany.



Students who are pastoring or working under full-time pastors while attending Bethany may obtain credit for this experience. To be considered for this credit, the students' supervising pastors will report to the College.

Students in Christian counseling whom, while studying with Bethany, are working under full-time qualified Christian counselors or completing counseling practicum's, may obtain credit for this on-going experience. To be considered for this credit, the counselors must submit regular reports. Documented experience in ministry may also be considered. The College will provide appropriate forms for such evaluations.

Distance Learning Courses

In residence study, students generally complete five courses a semester, averaging a total of 15 semester hours each term. A two semester residence program would enable students to earn 30 semester hours. Students in Bethany's off-campus program who average one 3-semester hour course each month for ten months will also complete 30 semester hours.

Completing A Course

With this pace in mind, off-campus students are encouraged to complete a 3 semester hour course each month. Courses carrying 6 semester hours credit should be completed in two months. At this pace distance learning students can complete approximately the same amount of materials at home as students in the classroom. However, should a student need more time, extensions will be considered upon request. Students who are unable to keep up this pace are required to contact the school at least once during each sixty day period. Once a course has been submitted for grading, the student should allow three to four weeks for the graded materials to be returned.

Course Response

Students taking on-site courses must complete all assignments given by professors. All outside work should be submitted on time and all students must be present for the final examinations unless providentially hindered. In such cases, other arrangements must be made to fulfill requirements. Failure on the part of the on-site student to abide by these instructions could result in failure of courses.

Communication

Students who fail to communicate with the school for more than three months (90 days) will be placed on an inactive list and a \$50.00 fee will be required to re-activate their files. Communication includes sending in a lesson, address change, telephone conversation, post card or an e-mail. Failure to communicate with the school does not relieve students on payment plans from making monthly tuition payments. Such students may combine the monthly payment with a note explaining the reasons for delays in completing work, thus fulfilling the requirement.

Mailing

Bethany requests students to present all lesson materials for grading on 8 1/2 x 11-inch paper, written on one side only. All students must submit typewritten work unless they are physically unable to do so. Students may use e-mail to send their completed course responses.

On-Site Training

Residence Requirements

All students are required to meet a minimum in-class residency. This is to insure that students have an opportunity to benefit from classroom interaction. Candidates for Associate degrees must complete 6 semester hours of in-class study. Candidates for Bachelor degrees must complete 12 semester hours of in-class training. Candidates for Master and Doctoral programs must complete six semester hours of in-class work.

Residency requirement may be satisfied by attending any of the seminars, symposiums, or workshops, which are taught in intensive sessions both at the main campus and at other locations, or on-line. Bethany also provides regular on-site courses which may be available to the student, Monday through Thursday (contact the office for schedule). In-class courses maybe completed at any time during the student's course of study. Students who have spent time in residency at other schools from which credits have been transferred into Bethany, may apply for consideration of such residency as fulfillment of part or all of Bethany's requirements in this regard.

The in-classroom requirements for the undergraduate and graduate programs may be waived in cases of extreme hardship. Students requesting this exemption must address their situation, presenting the circumstances of the hardship with documentation, to the Dean of Students.

Those who attend on-site classes will abide by the enrollment procedures as set forth in this catalogue.

Seminar Courses At The Dothan Campus

Student are required to attend all classroom lectures, take notes, complete all assigned work, and pass the final test as given by the professor. Outside assignments are given to the student to reinforce classroom studies.

Under no conditions can students have more than three unexcused absences and receive credit for the course. In case of unavoidable absences, students should request a copy of the "excused absence form" at the Office of the Dean.

Students are expected to be in class promptly. Being late three times counts as one unexcused absence.

Semester Courses at The Albany Connection

Semester Courses at The Indiana Connection

Semester Courses at The Canada Connection

Semester Courses at The Korean Connection, Seoul, South Korea

Bethany Online

Web Site: www.bethanybc.edu

Bethany offers a full range of services on-line. The number of colleges and universities offering some type of help through an online service is growing. In addition to the normal methods of study offered by Bethany, students now receive an unparalleled convenience of attending the classroom right in their homes through the Internet.

Students online with Bethany are able to send lessons e-mail providing much faster service. The time required returning a grade is greatly reduced. This method also allows students to send their work and contact the professors to ask questions or the administration.

Virtual Classroom



Bethany now offers classes through GoToMeeting which allows the student to be in the classroom without leaving your home. This allows the student to interact with the professor as well as other students. Students may have to pay a semester technology fee. Please contact the office for more information.

College E-mail Addresses

Dr. Samuel Shuemaker
Dr. Edison Wiltshire
Dr. Wendy Shuemaker
Dr. Bill Edge, Sr.
College Catalog
General Information
Keith Brady
Student Accounts
Sylvia Green

svshuemaker@bethanybc.edu
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bedge44@aol.com
catalogue@bethanybc.edu
bethanydcs@bethanybc.edu
kbrady@bethanybc.edu
accountsreceivable@bethanybc.edu
sgreen@bethanybc.edu

Graduation Requirements

The following requirements apply to all students expecting to receive any diploma or degree from Bethany:

All student fees, tuition, and monies owed to the college, and semi-nary must be paid in full prior to receiving the degree.

Students must maintain the following GPA in accordance with the program in which they are enrolled: Undergraduate – 3.0 / Master’s level – 3.5 / Doctoral level – 3.5.

Students must file an "Intent to Graduate Form." In order to graduate during the May Convocation, this form must be filed out and back at the office no later than April 1st of each year. All tuition and fees must be paid by May 1st.

The Graduation Fee must be paid at the time of Graduation.

Grading System

GRADE	STANDING	SCALE	QUALITY POINTS
A	Excellent	90-100	4
B	Good	80-89	3
C	Average	70-79	2
D	Conditional Passing	60-69	1
F	Failure	0-59	0
I	Incomplete		
WP	Withdrew Passing		
WF	Withdrew Failing		
W	Withdrew		
P	Pass		

Academic Grading System In The United States

All academic work is graded according to the scale set forth on this page and is evaluated by a faculty member and assigned a letter grade.

Concerning Handling of Accounts

Tuition and fees are due at the time of enrollment. However, in an effort to assist the student, we have provided several modes of payment.

PLAN I

Pay as you go. The student may enroll and pay for each course. There are NO Discounts or Scholarships allowed with this plan.

PLAN II

Should the student elect to pay the account in full with the application for minimum of 30 hours, the student receives a 20% discount on the tuition cost only. It does not apply to any accompanying fees and no other discounts are applicable.

PLAN III

Should the student elect to make monthly installments, a down payment of \$150.00 with the application and the balance is drafted through Bethany's Tuition Management Program. The Student is allowed 12/24 monthly installments. The application must be signed and mail to the college for the FINAL APPROVAL. Limited scholarships may apply.

Bethany's Tuition Management Program will allow you to make payment (s) by: Check, Money Orders or Credit Card (all payments due on 5th)

The nonrefundable enrollment fee to budget payment (s) through Bethany is:

\$ 45.00 per Annual Plan (12 months)

\$ 90.00 per Annual Plan (24 months)

To enroll into this payment plan # III, the student must pay your down payment of \$150.00 and your payment for the program enrollment fee.

Important Notice Concerning Handling of Accounts

Foreign student must use U.S. Postal Money Order Only. The only exception to this is for the student enrolled and working through the Canadian Office. Such students pay all fees and tuition in Canadian Currency.

Student electing to use one of the payment plans will not receive a diploma or degree at graduation time unless their accounts have been paid in full and all indebtedness with the institution has been cleared.

The \$50.00 Application / Evaluation Fee and \$150.00 down payment can be applied toward the total program cost.

Special Service Fees

Academic Fee	\$ 90.00
Audit Fee (per SH Credit)	\$ 30.00
Change of Program Fee	\$ 35.00
Conversion Fee (per SH Credit)	\$ 30.00
Duplicate Diploma	\$ 50.00
Monthly Payment Late Fee	\$ 25.00
On-Site Seminar Fee	\$ 100.00
Overseas Student Fee	\$ 200.00
Portfolio Learning Assessment Fee (Life Experience Evaluation)	\$ 35.00
Re-Activation Fee	\$ 50.00
Returned Check Fee	\$ 35.00
Study Guide Replacement (each)	
E-Mail	\$ 2.00
USPS Mail	\$ 5.00
Technology Fee (On-line Courses)	\$ 60.00
Transcript Fee (Shipped 5-10 Days)	\$ 10.00
Transcript Fee (Shipped Same Day)	\$ 15.00
Virtual Classroom (Contact the Office)	\$ 30.00
Withdrawal Fee	\$ 50.00

Special Fees Explained

The Academic Fee covers the cost of providing academic programs of study not included under tuition and other fees.

The On-Site Seminar Fees are required of each student taking a course for credit. This is necessary because of the added expense incurred to provide the seminar.

The Overseas Student Fee covers other costs, which arise when corresponding and providing educational services with students in a foreign country. This does not apply to Mexico, Canada, or APO/FPO addresses.

The Portfolio Assessment Fee (*Life Experience*) is required for each credit converted from experiential learning and on-the-job training to college credit.

The Re-Activation Fee is charged for students who have dropped behind in their studies and have failed to communicate with the school over a three month period.

The Withdrawal Fee and Change of Program Fee are required due to the added administration involved. Since students necessitate these actions, they are responsible to bear this added expense.

Graduation Fee of \$ 175.00 is required from all students to cover the cost of graduation and is due by May 1st of the year the student plans to graduate.

Return Postage

To keep the cost of tuition down, students are required to pay the postage on all lessons sent to the school for grading, and provide a self-addressed, pre-stamped, return envelope. Students studying from outside the United States are asked to submit funds to cover the cost of return postage. The only exception to this rule is for Canadian students, who are required to send their completed lessons to the Canadian office. In such cases, return envelopes will carry Canadian postage. Insufficient postage will be charged to the student's account.

Auditing Courses

To audit courses on-site, students must pay the \$ 50.00 enrollment fee plus \$ 30.00 per semester hour credit. They are entitled to all in-class hand outs.

Cost of Standard Programs

Including Fees

The Graduation Fee and Textbooks are not included in the prices given. On-Campus Seminar fees are NOT included in the prices given.

Undergraduate Programs requiring 30 hours	\$ 2,600.00
Master's Programs requiring 36 hours	\$ 3,440.00
Master's Programs requiring 90 hours	\$ 8,300.00
Doctoral Programs requiring 40 hours	\$ 4,200.00
Doctoral Programs requiring 60 hours	\$ 6,200.00

Spousal Discount

The Spousal Scholarship is set up for husbands and wives who wish to study during the same time frame. The institution will charge the regular fee to the spouse that is in the higher-level degree program. The spouse in the lower or same level of study may receive a 50% discount on tuition only. It does not apply to any of the fees such as the Application/Evaluation, Graduation, Matriculation, and Portfolio Learning Assessment fees.

RESTRICTIONS: 1) The scholarship is effective only if the spouse enrolls in the program within 90 days of the enrollment of the paying spouse. 2) If a paying spouse withdraws from the school, the spouse must also withdraw or convert to a paid program. 3) The paying spouse must enroll for a minimum of 30 semester hours. Part-time students who pay for less than 30 hours are ineligible. 4) Should the paying spouse enroll for a program requiring more than 30 semester hours, the tuition free spouse is allowed only 30 hours free. Any credits taken above the 30 hour limit must be paid for separately. 5) The Spousal Discount may not be combined with any other Bethany grant, discount or scholarship.

WITHDRAWAL PROCEDURE

Students finding it necessary to withdraw from their courses of study should contact the office in writing. Ceasing to submit lesson assignments or failing to attend classes does not constitute withdrawal. Neither does it relieve students using tuition payment plans from their financial obligations to the school. When applicants sign their application forms, they are signing a legal contract with Bethany Divinity College and Seminary.

FINANCIAL / REFUND INFORMATION

Students wishing to withdraw from the college or drop a program of study must do so within 30 days after receiving the course materials. Such students must call and notify the college of their intent to withdraw, secure approval, follow-up in writing, and return the packet of materials. If this procedure is followed, all monies paid to the college will be returned according to the refund chart below. The following will not be refunded to the student: Academic Fee, Application / Evaluation Fee, Matriculation Fee, and PLA Fee. If a student withdraws without the consent of the college president or dean, or if the withdrawal is requested after the 30 days have expired, no refund will be made.

Bethany's tuition is kept to an absolute minimum in an effort to put a Bible education in reach of any serious minded student. The following charges, fees and the appropriate tuition will be required for each program:

Refund of tuition is as follows:

- From 11-17 days from enrollment 80%
- From 18-23 days from enrollment 60%
- From 24-30 days from enrollment 40%
- After 30 days from enrollment 0 %

Students are reminded that signing the Application constitutes a legal contract with Bethany Divinity College and Seminary.

Academic Fee	\$90.00
Application/Evaluation Fee	\$50.00
Matriculation Fee	\$60.00
PLA Fee	\$35.00
Graduation Fee	\$75.00
<p><u>Effective April 1, 2012</u> <i>The Graduation Fee must be paid at the time of Graduation.</i></p>	
Tuition Per Semester Credit Hour	
Undergraduate Level	\$80.00
Master's Level	\$90.00
Doctoral Level	\$100.00

ACADEMIC PROGRAMS

Three Tracks of Study

Bethany's degrees are offered under a three track program. Within these tracks students may pursue a degree in one of the disciplines as shown in the chart below.

Bethany Divinity College and Seminary is committed to the fundamental importance of the Word of God in ministry. Persons who have answered the call of God to Christian service, whether it is pastoring, evangelism, missions, counseling, and education or human services, must be able to interpret the Word of God. Bethany has produced a strong curriculum in Bible and Theological studies to achieve this goal.

Beginning with the Old Testament and continuing through the New, Bethany has put together a track of study, which includes foundational courses providing background information in manners and customs, and in themes of the books of the Bible. This will enable students to develop a methodology for lifelong Biblical study. These studies are an introduction to the disciplines that are necessary for Bible exposition.

Building upon the foundation of exposition and Bible theology, Bethany directs students into theology proper, teaching them to formalize the great Biblical truths that are contained in Scripture. Theology proper serves the other divisions by reminding them of the total content of the Bible as developed by the God-called and inspired writers of both the Old and New Testaments. This is accomplished through the study of Bible Doctrine, Christian Theology,

BIBLICAL THEOLOGY

Track One

Chair - Dr. Phillip W. Hunter

Faith Evangelistic Christian Bible Coll. / B. S. M.

Trinity Theological Seminary / M. M, Ph.D.

Bethany Divinity College and Seminary / D.M.,D.R.E.,
Ph.D., D.Th.,

CONCENTRATION

Bible Application / Bible Proper / Bible Related / Theology Application

Studies in Bible and Theology will prepare students for ordained ministry in local Churches. Those interested in Biblical and Theological research should also consider this track of study. Individuals sensing a call to Applied Theology such as Ethics, will find the necessary programs under Biblical Theology. This programs are under the direction of Dr. Phillip W. Hunter. Dr. Hunter has spent over 30 years in pastoral ministries. During these years he has been pastor at The Community Baptist Church in Owensboro, Kentucky.



EDUCATIONAL THEOLOGY

Track Two



Chair - Dr. Tawanna Hall

George Wallace Jr. College, A.A.
University of Alabama, B.S.
Troy State University, M.S.
Florida State University, Ph. D.

CONCENTRATION

Christian Education Application /Christian Education Proper
Christian Education Related / Studies in Religion

The curriculum for Bethany's Educational Theology Track is primarily intended to develop the basic competencies necessary to engage in Christian Education in the church. Persons who desire to teach may select this area of Studies in Religion to broaden their knowledge and help develop a distinctly Christian philosophy of Christian education.

Dr. Hall's professional experience includes teaching and instructing at both the Elementary and College level. She has spent several years as Program Coordinator and Psycho Educational Services and as a school Psychologist. Furthermore, she has served as a Contact Psychologist and for three years as Transfer Coordinator of Student Support Services with a state college. In June of 1995, Dr. Hall was appointed Dean of General Educational courses with Bethany, later to be named as Chair of Bethany's Educational Track.



MINISTRY THEOLOGY

Track Three

Chair– Dr. Lynn Miley,

Welch College, B.A.

Graduate Studies at Columbia Bible College

Troy State University, M. S.

Bethany Divinity College and Seminary, D. D.



CONCENTRATION

Pastoral Application/Christian Counseling Application / Missiology Application

Prospective students, who feel called to pastoral and counseling ministries, should select courses in the Ministry Theology Track. These courses enable the student to pursue the field of Pastoral Ministry, Christian Counseling, Missions, or Outreach Ministries, through the appropriate concentration.



Students who complete the curriculum in their respective study track, and who have met the other school requirements will receive their appropriate degree at the Associate's, Bachelor's, Master's, or Doctoral levels.

Having a missionary for a father, Dr. Miley was raised on the Ivory Coast of Africa. He went on to serve eight years as a missionary to France and three years on the Ivory Coast. In addition to his experience as a missionary, he has served over 20 years as a pastor.

Dr. Miley's teaching experience includes not only teaching missions and mission related subjects at the college level, but also the French language at the secondary education level in a private Christian school setting in the Dothan area.

His philosophy of the Ministry is that "the Pastor is primarily a shepherd of God's flock, discharging his responsibilities of teaching, preaching, counseling, and evangelizing with loving, compassionate authority, modeling in his own life those Christian virtues that he seeks to develop in his congregation." He is well qualified to be Chair in the Ministry Theology Track at Bethany.

COURSE TEXTBOOKS

In an attempt to provide the very best educational experience possible, Bethany uses quality textbooks. However, simply reading the textbooks alone will not be sufficient for learning. The main goal in using a textbook for study is to glean from its pages the knowledge contained therein. Therefore, Bethany uses an accepted method for reading and studying information presented to the student in the form of a textbook.

This method of improving the reader's understanding of and memory of key ideas and information, is called the *PQRST Method*, has proven to be very effective.

The *PQRST Method* is based upon the work of Thomas and H. A. Robinson (1982) and Spache and Berg (1987). In turn, their work was based on the earlier contributions of R. P. Robinson (1970). Our method of study is:

P – Preview/ Here the student skims the pages searching for the major topics and ideas contained in the chapter. These may be highlighted or noted for future use.

Q – Question/In this step or stage the student should transform the headings and subheadings into questions. These questions should reflect the ideas the headings are portraying.

R – Read/Carefully read each section of the chapter, making notes as to the important items found and items that may be of special interest for future research.

S – Self-recitation/Take time to recall the ideas read. Recite them to aid yourself in solidifying the materials. This may be done as a mental exercise, but speaking out loud will not only assist in your recall, but will allow you to hear what you are doing.

T – Test/Review the materials, including notes taken, one more time and test yourself. Ask yourself questions and recall the correct answers.

The *PQRST Method* and various other skills, including taking lecture notes, are used in courses in order to assist the students in gaining knowledge to be used in the ministry where God has placed them.

Bookstores: Students may purchase their textbooks from the following or any local bookstore.

CBD - Christian Book Distributors - Website: www.cbd.com

Amazon Books - Book at Amazon - Website: www.amason.com

ABE Books - Website: www.abebooks.com

This Could Be You



Let Bethany Help You

Ephesians 4: 11-16

- 11 And he gave some, apostles; and some, prophets; and some, evangelists; and some, pastors and teachers;
- 12 For the perfecting of the saints, for the work of the ministry, for the edifying of the body of Christ:
- 13 Till we all come in the unity of the faith, and of the knowledge of the Son of God, unto a perfect man, unto the measure of the stature of the fulness of Christ:
- 14 That we *henceforth* be no more children, tossed to and fro, and carried about with every wind of doctrine, by the sleight of men, *and* cunning craftiness, whereby they lie in wait to deceive;
- 15 But speaking the truth in love, may grow up into him in all things, which is the head, *even* Christ:
- 16 From whom the whole body fitly joined together and compacted by that which every joint supplieth, according to the effectual working in the measure of every part, maketh increase of the body unto the edifying of itself in love.



BETHANY DIVINITY COLLEGE AND SEMINARY

ALUMNI ASSOCIATION

Dear Students,

We would like to send a warm, heartfelt greeting to our students, graduates, and alumni. We would like to thank you for choosing Bethany Divinity College and Seminary as your school of study in God's Word. As a faculty and staff, we are committed to providing the highest quality of education available. In order to meet the busy demands of life, we offer several course options. Among these are on-campus studies at our main campus as well as our extension centers, on-line courses, independent studies, correspondent studies, mini-seminaries, etc. We are continually examining our courses of study to make sure they provide the highest quality of study available in theological training.

As we look into the future we are continually focusing on improving our school in ways that will bring glory and honor to our Lord Jesus Christ. We are striving to provide new classes each year while focusing on those courses that are necessary for a Godly foundation in the Word. Rest assured, however, that we have not left our King James Bible roots as the true Word of God. It is our hope to provide you the student with the necessary tools to become a mature Christian in the faith.

With all this in mind we would like to take this opportunity to invite you to take a closer look at Bethany. If you are just beginning your degree studies, seeking to further your degree studies, or just simply wish to increase your knowledge of God's Word, Bethany provides a wide range of classes and degrees to meet each student's biblical education needs. Bethany stands ready to help you achieved your goal in the study of God's Word.

In Christ,

Bill Edge, Sr.

Dr. Bill Edge, Sr.

The Purpose of the Bethany Alumni

Bethany Divinity College and Seminary, Inc. is a non-profit 501(c)3 corporation. Through its Executive Committee of Directors, Bethany has created Bethany Alumni that supports the college mission, to glorify God through enabling its students to be men and women of character, to seek personal and spiritual fulfillment, and to commit to Christian service in the church and in society. The Alumni awards scholarships to outstanding students and graduates and plans activities of interest.

Membership

We invite you to remain a vital part of the Bethany's family by renewing your commitment to the college through membership in the Alumni. By joining, you will help current Bethany students succeed.

How to Become a Member

To join the growing number of Bethany alumni who are continuing to enjoy and benefit from the college, please send your membership fee of \$50.00.

**Send your check or money order payable to
Bethany Divinity College and Seminary, Inc. / Alumni Fund
P. O. Box 1944 • Dothan, Alabama 36302**

Members may also desire to help Bethany Alumni Scholarship Fund grow, by so going you will help current Bethany students continue their education through the Bethany Divinity College Alumni Scholarship Fund. Many individuals choose to contribute \$100, \$50, or \$25 to support student scholarships.

For more information about your Alumni, please contact Dr. Bill Edge, Sr. at Bethany Divinity College and Seminary, at (334) 793-3189 or e-mail him at bedge44@aol.com.

The following are Alumni Mentors:

Georgia: Dr. Bill Edge, Sr.

Alabama: Dr. Darwin H. Easter, Jr

Indiana: Dr. Stephen L. Faith

South Carolina: Dr. George T. Williams

Florida: Dr. Herbert Gaddy

Kentucky: Dr. Phillip Hunter

Virginia: Dr. Robert E. Best

Bethany is looking for mentors in every state. If you would like to be a mentor for your state or a member of the Alumni, please contact Dr. Greg Beasley.



American Association of Higher Education Accreditation (AAHEA)

The American Association for Higher Education & Accreditation, Inc (formerly AAHE), is the oldest association in the United States dedicated to the advancement of higher education.

Bethany Divinity College and Seminary, Inc. is Fully accredited with the American Association for Higher Education and Accreditation. Bethany would like to take this opportunity to thank AAHEA for making Bethany Divinity College and Seminary Inc. part of AAHEA.

Accreditation Status and Certification

- Bethany has provided biblical educational programs of study leading to an earned religious degree since opening its doors in Dothan, Alabama 1982, and has presented evidence that it qualifies for exemption from requirements of licensure pursuant to the Code of Alabama, Title 16-46-3, 1 through 10, (a) (1), (b), (c), (d), and (e). Bethany was first issued a Certificate of Exemption on February 19, 1982, Certificate number 117.
- Bethany is Incorporated under the laws of the State of Alabama and is recognized by the U.S. Department of Internal Revenue Service as a non-profit religious institution.
- Bethany is Approved (college division) by the Evangelical Training Association, is award the ETA certificates.
- Bethany is a member of the United States Distance Learning Association (this is not an accrediting association).
- Bethany is an approved teaching Center for Seminary Extension Courses in affiliation with the Seminary Extension Program of six Southern Baptist Seminaries.
- Bethany is listed as having a Recognized College Program through ACSI. ACSI does not accredit postsecondary institutions. However, graduates completing the required course work may receive an Interim Certificate for two years while they validate their course work.

